

Minutes of the sixth meeting of the eleventh triennium of Horizons Regional Council held at 10.00am on Wednesday 29 April 2020, via audio visual link (Live Streamed), as a result of a change in legislation due to Covid-19.

PRESENT Via audio visual link: Crs RJ Keedwell (Chair), AL Benbow, EM Clarke, DB Cotton, SD Ferguson, EB Gordon, FJT Gordon, WM Kirton, JM Naylor, NJ Patrick, WK Te Awe Awe, and GJ Turkington.

IN ATTENDANCE Via audio visual link:
Chief Executive Mr MJ McCartney
Acting Group Manager
Corporate and Governance Mr C Morris
Committee Secretary Mrs JA Kennedy

ALSO PRESENT At various times during the meeting:
Via audio visual link: Dr N Peet (Group Manager Strategy & Regulation), Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr R Strong (Group Manager River Management), Mr G Shirley (Group Manager Regional Services & Information), Ms C Morrison (Media & Communications Manager), Ms R Hewitt (Manager Transport Services), Mr A Smith (Chief Financial Officer), Mrs K Tongs (Governance Coordinator), Mr C White (IT Application Support).

WELCOME
The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

APOLOGIES
There were no apologies.

PUBLIC FORUMS / DEPUTATIONS / PETITIONS
There were no requests for public speaking rights.

SUPPLEMENTARY ITEMS
There were no supplementary items to be considered.

MEMBERS' CONFLICTS OF INTEREST
There were no conflicts of interest declared.

CONFIRMATION OF MINUTES

20-78 Moved Naylor/Turkington

That the minutes of the Extraordinary Regional Council meeting held on 7 April 2020, as circulated, be confirmed as a correct record.

CARRIED

CHIEF EXECUTIVE'S VERBAL UPDATE

The Chief Executive provided Members with an update on Horizons Regional Council's response to the Covid-19 lockdown, an update on the business operating under Level 3, and plans for transitioning to Level 2.

20-79 **Moved** **Keedwell/Benbow**

That the Chief Executive's verbal report be received.

CARRIED

ANNUAL PLAN 2020-21

Report No 20-53

This report provided Council with an update on the current status of the 2020-21 Annual Plan and proposed process to adopt. Mr Smith (Chief Financial Officer) summarised the item and outlined the options, as per the recommendations, for an average rate increase. Members considered the options and provided their views and preferences for a way forward. Questions of clarification were responded to by Mr Smith and the Chief Executive. Ultimately, the following recommendations were put separately by the Chair, with a division called for recommendation b.

20-80 **Moved** **Benbow/Naylor**

It is recommended that Council:

a. *receives the information contained in Report No. 20-53.*

CARRIED

b. *resolves that the draft Annual Plan for 2020-21 is adopted, based on the average rate increase option of 1% as outlined at the 21 April 2020 Council workshop.*

Against: Crs Clarke, Turkington, B. Gordon, Kirton, Cotton

For: Crs Ferguson, Benbow, Patrick, F. Gordon, Naylor, Te Awe Awe, Keedwell

CARRIED

c. *authorises the Chief Executive to update the Supporting Information and Proposed Annual Plan Summary to reflect the proposed agreed average rate increase;*

d. *confirms the timeframe for adoption of the 2020-21 Annual Plan.*

CARRIED

The meeting adjourned at 11.09am.

The meeting reconvened at 11.14am.

AMENDMENT TO TERMS OF REFERENCE

Report No 20-46

This item sought Member's approval to amend the Terms of Reference (TOR) for the Environment Committee, Catchment Operations Committee and Passenger Transport Committee. Mr Shirley (Group Manager Regional Services & Information) acknowledged the input from territorial authorities and the role of the Advisory Group. It was noted that both the Environment Committee and Catchment Operations Committee meetings would decrease from five meetings per year down to four, with confirmation that the quality and timeliness of information would not reduce as a result of the change.

20-81 **Moved** **Patrick/F Gordon**

It is recommended that Council:

- a. *receives the information contained in Report No. 20-46 and Annexes.*
- b. *approves the revised Terms of Reference for the Passenger Transport Committee, with changes taking effect from May 2020.*
- c. *acknowledges the role of the various Public Transport Advisory Groups in providing recommendations to the Passenger Transport Committee.*
- d. *approves the revised Terms of Reference for the Environment Committee and Catchment Operations Committee, with changes taking effect immediately.*

CARRIED

OPERATIONAL UPDATE

Report No 20-54

This item provided an operational update on the Catchment Operations and Environment Committee activity. Dr Roygard (Group Manager Natural Resources & Partnerships) updated Members on the Catchment Operations Committee Land Management Activity, the Environment Committee Biosecurity, Biodiversity, and Science programmes. Dr Peet (Group Manager Strategy & Regulation) updated Members on the Environment Committee regulatory matters. Mr Strong (Group Manager River Management) updated Members on River & Drainage activities.

20-82 **Moved** **Naylor/Ferguson**

It is recommended that Council:

- a. *receives the information contained in Report No. 20-54.*

CARRIED

COUNCILLORS' WORKSHOP ATTENDANCE - 18 MARCH TO 23 APRIL 2020

Report No 20-55

This item noted the Councillors' Workshop Attendance from 18 March to 23 April 2020.

20-83 Moved Keedwell/Naylor

It is recommended that Council:

- a. *receives the information contained in Report No. 20-55 and Annex.*

CARRIED

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

20-84 Moved Keedwell/Clarke

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

CARRIED

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
PX1 Confirmation of Public Excluded (Extraordinary) Meeting held on 7 April 2020	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
PX2 Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release		

The meeting adjourned to the Public Excluded part of the meeting at 12.07pm.

CONFIRMATION OF PUBLIC EXCLUDED EXTRAORDINARY MEETING HELD ON 7 APRIL 2020

PX 20-21 Moved Cotton/B Gordon

That the minutes of the confidential part of the Extraordinary Council meeting held on 7 April 2020, as circulated, be confirmed as a correct record.

CARRIED

PX 20-22 Moved Keedwell/Patrick

That the Council moves out of Public Excluded.

CARRIED

The public Excluded section of the meeting concluded at 12.10pm.

The meeting closed at 12.11pm.

Confirmed

CHIEF EXECUTIVE

CHAIR